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MEMORANDUM OF RECORD

SUBJECT: Staff Meeting Minutes for December 7, 1999

JOINT DoD AND BOEING AIRCRAFT INTEGRATED DIGITAL ENVIRONMENT (IDE) MEETING. A joint DoD/Boeing IDE Integrated Process Team meeting was held November 17,1999 at Boeings Rosslyn VA, facility. The meeting co-chaired by DCMC and Boeing. Members of joint DoD/Boeing IPT include representatives from Boeing, the Military Services, OSD/SA/PM, JECPO, and DLALCM. The focus of this meeting centered on Boeing Aircraft & Missile IDE trading partner agreement pilot with Air Force System Command, and integrating logistics data management and supply chain management as part of Boeing's planned IDE concept of operations

MEETING WITH OSD CONCERNING SOFTWARE EVALUATIONS FOR ACAT 1 PROGRAMS POLICY. DCMC met with the OSD Point-of-Contact (POC) responsible for implementing the OSD policy on Software Evaluations for ACAT 1 Programs on November 10, 1999. The POC indicated that teams would be formed to evaluate methods for standardizing software evaluations and to determine what constitutes evaluation equivalency.   The POC also indicated his intent to ask DCMC to lead the team that would work to standardize software evaluations.

DCMC HQ MEETS WITH DFAS TO EXPLORE PAYMENT OF SMALL DOLLAR CONTRACTS FROM OTHER DISBURSING OFFICES. A Contract Specialist from the DCMC Contract Business Operations Team, and members of the DCMDE and DCMDW Functional Automation Systems Support Teams met with DFAS and a representative from the Office of the Assistant Secretary of the Navy (Research, Development and Acquisition) on November 22, 1999, to explore testing the concept of paying certain Navy contracts under $100,000 from the Standard Accounting Reporting System (STARS). The objective of making payments from STARS would be to reduce problem disbursements and to lower the cost to the Navy for processing invoices. The participants outlined the process and agreed to develop cost and schedule estimates for certain system changes.

JOINT GROUP ON POLLUTION PREVENTION (JG-PP) PRINCIPALS MEETING
On November 29, 1999, the JG-PP held its second semiannual meeting in Arlington, VA. Flag level/SES representatives from the Defense Contract Management Command, Chief of Naval Operations, Army Material Command, Marine Corps Logistics Operations, NASA, Service Secretary environmental offices, DoD Environmental Security, and the Canadian Defense Liaison Staff attended. Brig Gen Stanley A. Sieg, USAF, chaired the proceedings, which addressed the status of JG-PP resources, projects, initiatives, and challenges for the future. The

group also considered its relationship to the newly created Materials and Process Partnership for Pollution Prevention and recognized the joint pollution prevention efforts of the US/Canadian Hard Chrome Alternatives Team.

DCMC CMMI TRAINING AT THE SOFTWARE ENGINEERING INSTITUTE
The Center participated in a pilot offering of a course in the Capability Maturity Model Integrated (CMMI) held at the Software Engineering Institute (SEI). The CMMI course presented the current staged representation, version 0.2b of the CMMI, for software and systems engineering. Course attendees included senior software process experts representing contractors and consulting organizations in the US, Canada, Europe and Asia. Course attendees expressed many concerns regarding the CMMI. The SEI solicited comments regarding the CMMI and the training materials. This version of the CMMI is not yet stable. Version 1.0 of the CMMI is currently scheduled for release in Aug 2000.

APPROVED:

ROBERT W. SCHMITT
Deputy Executive Director
Contract Management Operations